

**EXTRA SERVICE RATES  
2011-2012**

**Teachers / Librarians / Resource Teachers - Job Family III**

Instruction (example: ESS) . . . . .	Daily/Hourly Rate
Substitute Shortage (planning one hour after school) . . . . .	Hourly Rate
Mandatory Professional Development - Participation & Presentation . . . . .	Hourly Rate
Professional Development - Participation* . . . . .	\$20.00 per hour
Professional Development - Preparation* . . . . . (Up to 3 hours prep for each hour of presentation may be paid)	\$20.00 per hour
Overcap (Class Size Overage) . . . . . (1/12 of 10% of daily rate for Setp 0, Rank III)	\$1.77 per 1/2 hr per student
Tutoring . . . . .	\$13.26 per hour
Student Portfolio Grading . . . . .	\$4.00 per portfolio
Curriculum Preparation . . . . .	\$10.78 per hour
Other Extra Service Duties (non-certified work) . . . . .	\$10.00 per hour

\*Resource Teachers are paid their hourly rate for PD presentation and when preparation is required outside of their regular work day, may receive a maximum of three (3) hours preparation at their hourly rate.

**Administrators - Job Families II and IV**

Administrators may not be paid for Extra Service during their work year with the exception of winter, spring and summer breaks when they are not scheduled to work, and after hours instruction for Adult Education and Jefferson County High School. All exceptions must be approved by the Executive Director of Human Resources.

**Support Personnel - Hourly Employees: Job Families 1A and 1B**

All Classified employees are to be paid their hourly rate for any Extra Service performed. Overtime must be paid at time and a half for hours worked over 40 hours per work week from Saturday through Friday.